Step 1: Unpack the overpack box

Carefully remove shrink-wrap and contents, including A.R.S. return shipping pouch. Overpack box will be reused to return batteries.

Step 2: Install liner & pour base layer

Place provided liner into drum and pour in at least a 1/2-inch deep bed of provided vermiculite.

Step 3: Bag each DDR battery or device

Bag and seal each DDR battery or device into one of the provided zip bags.

Step 4: Place bagged items into can/liner

Place bagged DDR items into drum with each completely surrounded by vermiculite on all sides.

Step 5: Fill drum

Pour the remaining vermiculite into drum/liner up to the drum rim. Discard any excess vermiculite.

Step 6: Seal liner

Pinch and twist the open end of the liner and secure with the provided zip tie.

Step 7: Seal drum

IMPORTANT: See back for special instructions

Place sealed drum into the overpack box and seal with provided tape. Affix provided special permit and caution labels.

Step 8: Pack box

Remove A.R.S. label from packing list pouch on outside of overpack the box and affix over old shipping label (if applicable), covering it completely. Drop at your UPS location or arrange for pickup.

Step 9: Secure & ship

The performance certification of this package requires that it be filled, assembled, and used in full accordance with the instructions herein. The use of substitute components or packing methods, or failure to follow the supplied instructions may result in a package that is not compliant with this certification. Instructions valid until revoked or superseded. The special permit for transporting damaged, defective, or recalled lithium batteries is number 20331. A copy of the special permit is maintained at https://www.clsmith.com/wp-content/uploads/2019/09/DOT-SP-20331.pdf

Additional Tips

- One battery or device per bag
- Total combined battery/device weight is limited to 9.3kg (20.64 lbs) for multiple batteries or 5kg (11 lbs) for a single battery/device.
- Packages containing damaged or defective lithium batteries are forbidden from air transport.
Step 1: Position lid

Place the metal lid onto the drum’s rim with the black side facing up. Press down along the edge of the lid to ensure proper alignment.

Step 2: Orient ring clamp

Orient the ring clamp so that they “UP” arrow on the leverlock is pointing up.

Step 3: Open ring clamp

Before placing the ring clamp, it must be completely open revealing a gap in the ring beneath the leverlock as shown.

Step 6: Place ring clamp

With the locking ring fully open, place it (arrow up) around the lip of the lid and release the leverlock from its fully open position.

Step 7: Lock ring clamp

Ensure that the locking ring is touching the entire edge of the lid and close the leverlock by pulling the lever to the closed position.

Step 8: Inspect

Inspect to ensure that the lid is evenly seated inside of the ring clamp with no gaps.

Contact customer service with any questions:
call: 800.852.8127 or email: customerservice@batterysolutions.com